



Mt Druitt Dart Club Inc

Inc9888726
PO Box 152
EMERTON NSW 2770



Website: www.mtdruittdarts.com

Mt DRUITT DART CLUB INCORPORATED

CONSTITUTION 2017

- A. The Mt Druitt Dart Club Inc shall be, herein called the Dart Club
- B. The address of the Dart club shall be Post Office Box **152 Emerton NSW 2770**
- C. The Dart Club Will participate in Social and Competition Events to be arranged at the West Tradies Ltd or otherwise instructed
- D. The dart club will supply dart shirts at a cost to be determined by the committee and will not be passed until AGM colours to be nominated

1 Objectives of the Dart Club

- 1a Promote and encourage the playing of darts
- 1b Keep the Dart Club actively engaged in interclub competition and training
- 1c Promote friendship and hospitality to members and all visitors
- 1d Provide social events for the members of the Dart Club and their visitors
- 1e Raise funds by lawful means for the attainment of those objectives
- 1f Abide by rules and regulations of the Dart Federation of Australia

2 Constitutions

The office bearers of the Dart Club shall be

- a) The **President**
- b) The **Vice President**
- c) The **Secretary**
- d) **Treasurer**
- e) **Recorder/Publicity Officer**
- f) Two (2) **Club Captains**
- g) The **Junior Administrator**
- h) The **Junior Finance Manager**
- i) The Dart Club shall have an **Executive Committee**, Consisting of the **President, Vice President, Secretary, Treasurer, Recorder/Publicity Officer, Two (2) Club Captains, Junior Administrator and Junior Finance Manager**

- j) There will only be one (1) **President** Elected; any sub-committee will be directly responsible to the **Dart Club President**
- k) Any sub-committee members are to be considered office bearer for the purpose of this constitution
- l) The Dart Club Executive including any sub-committee will hold a meeting each month or deemed necessary and on a date and time nominated by the President. The said meeting is for the purpose of and not restricted to the overall running of the Dart Club
- m) Any player who resigns from an Executive of Committee position held by them withdraws from their nominated teams and ceases to play in competition games for the Mt Druitt Dart Club Inc during any financial year may remain a member of the dart club. Life members may hold an Executive position at any time unless they leave for any unlawful reason.

3. Duties of Office Bearers Executive Committee

3a The President; The President will

- 1)** Have jurisdiction over all committee and sub-committee and shall exercise a general supervision over the conduct of the Dart Club and its members
- 2)** He/she shall also receive and introduce guests and visitors on any occasion
- 3)** He/she shall have a casting vote in the case of equality of votes taken
- 4)** He/she shall arrange an agenda for the Dart Club outlining all events for the upcoming 12 month period

3b The Vice President The Vice President will;

- 1) In the absence of the President, preside at the meetings and temporarily perform the duties of the President
- 2) He/she shall in the absence of the President receive and introduce guests and visitors on any occasion

3c The Secretary The Secretary will

- 1) Keep A record of all minutes
- 2) Submit to the Committee all correspondence and information received, to the same by direction of the Committee
- 3) Keep an up to date list of teams and team members playing in competitions
- 4) Keep an up to date list of all members of the Dart Club, showing their full names, addresses, phone numbers, date of birth and Mother Club badge numbers.
- 5) Give notice of general meetings as set out in the club rules under Meetings
- 6) To pass over to the Publicity Officer any correspondences relating to upcoming dart events or any other information that the Publicity Officer may need to inform members either by word, newsletter or Social Media

7) General business

3d The Treasurer The Treasurer will

- 1)** Keep a record account of all monies received and expended by him/her show all monies relating to the dart club in such bank by Mt Druitt Dart Club Inc members within seven (7) days of receiving it
- 2)** There will be a Dart Club cheque account with the Commonwealth Bank in Plumpton NSW. All cheques to be signed by three nominated signatories namely the Dart Club Treasurer and the Secretary. The signatories must not be family members, If so then the President will assign a 2nd or 3rd signatory other than the Treasurer
- 3)** He/she should balance his/her books prior to any scheduled meetings of the Dart Club
- 4)** Paying fees and other monies are to be given to the Treasurer or person who will in turn give a receipt for the payment taken and record funds for banking
- 5)** That the financial year of the Mt Druitt Dart Club shall be from the 1st of December to the 30th of November, The balance sheet to be submitted to the AGM

3e The Recorder/Publicity Officer Becomes an Executive Position and will be responsible for

- 1) To maintain and update Monday to Thursday team scores and averages where possible. Averages to be based on players only for the Tuesday Interclub Competition
- 2) All reports and information relating to nights of play and any Junior reports and information are to be given to the Publicity Officer for posting on the Mt Druitt Dart Club website
- 3) Receive and edit all material for the Dart Club newsletter, the newsletter is to be forwarded to the Executive Committee after making any necessary changes for approval before distributing to the dart club members
- 4) To maintain and update weekly the Mt Druitt Dart Club website

4. All Office Bearers

4a

All Office Bearers indicated in section 2 of this constitution shall either be a Life Member or current financial playing member of the Mt Druitt Dart Club Inc who are playing in both the summer and the winter competition events scheduled by

any of the affiliated Associations of the Dart Club. Office bearers sitting on any sub-committee must be a financial playing member, or a Dart Club Life Member

4b

Any office bearer who absents himself/herself from any three (3) consecutive meetings of the club including committee meetings shall be liable to have his/her seat declared vacant by the Executive Committee

4c

Any office bearer who does not perform their duties as outlined in the constitution or does not follow any instruction given to them by the President will be removed from their position

4d

Any office bearer as described in section 6, section 8, paragraph 8a, 8b, 8c who is in jeopardy of having his/her seat declared vacant shall have the right to be present and to be heard at a scheduled Executive Committee Meeting and shall receive no less than seven (7) days notice in writing of such a meeting. If no response is received from the member who the matter relates to, The President will then declare the seat vacant and may instruct any of the remaining committee persons to complete any work associated with the vacant position, Until the next General Meeting of the Dart Club where the vacant position will be advertised and nominations will be taken from the members to fill the vacancy

5 Life Members

5a one of the following Two (2) ways of nomination may appoint members of the Mt Druitt Dart Club Inc to Life Member

A maximum of two (2) Life Members may be elected each year if criteria are met

If more than two (2) members are nominated in one year the ones that missed out will automatically be nominated at the next AGM

- 1) A nomination in writing not less than fourteen (14) days Proposed and seconded by two (2) financial members Prior to the AGM and carried by 75% of the members in attendance
- 2) Any Senior member serving fifteen (15) years of continual playing service inclusive be the criteria for life membership

6 Disciplines

6a The Executive Committee May suspend expel or admonish from the Dart Club any player, member or Committee person for and not limited to the following

1. Engaging in actions disruptive to the proper management of the Dart Club
2. Misconduct whilst engaged in playing games organised by the Dart Club or when representing the Dart Club
3. Misconduct whilst engaged in activities arranged by the Dart Club
4. Any member of the Executive Committee or relevant Elected Committee persons found to be advising or discussing with any members the outcome or decisions handed down at a Discipline Meeting will be accountable and disciplinary action will be taken on all members involved
5. Any member of the Executive Committee found to be discussing any of the items brought up or discussed in the said meeting with any Dart Club member from the completion of that meeting shall be brought before The Disciplinary Committee, unless authorised to do so make public the contents or selected sections of the said meeting. If it is a Committee person they may discuss the allegation made against them with their Spouse/Partner
6. Any member required to attend a disciplinary meeting will be notified in writing of the scheduled meeting and they will be required to advise the Executive Committee of any witness that may be attending on the members behalf
7. At no time before during or after any scheduled meeting is a member, witness or any other person that may have been instructed to attend the meeting permitted to confront the person or persons who have lodged the complaint
8. If there any breeches of the conditions outlined in section 6 section 7 the person involved will be expelled from the Dart Club
9. All aspects of these meetings will be conducted with the relevant elected Committee members; There decision will be Final and will be relayed to all persons involved verbally at the conclusion of the meeting and in writing within 48 hours from the completion of the meeting
10. If the member receiving any penalties from the original complaint is not satisfied with the decision handed down by the relevant committee they have a right to appeal. Any appeals must be in writing to the secretary within seven (7) days from the date of the original meeting where the decision was made

7 Special Meetings

A request in writing by five (5) financial members to the Secretary of the Dart Club shall be sufficient to request a special Committee Meeting. The Executive Committee will hold such meeting within 14 days of such letter

8 Alterations to the Constitution

8a

All changes to the Dart Club Constitution shall be in writing and submitted to the last General Meeting held in November. All members are to be mailed or emailed copies of the perpetual changes 14 days before the AGM

8b

The Dart Club Constitution will be regulated by the Executive Committee and it is agreed that the Financial Playing members of the Dart Club will approve any such changes or amendments prior to them being implemented

9 Annual General Meetings

9a

The Annual General Meeting **AGM** shall be held in December of every year on such day as the President may determine

9b

That those members wishing to stand for a position on the Committee can nominate themselves by way of letter 1[one] month prior to the AGM, all other unfilled vacant positions be taken from the floor on the day

9c

If there are no acceptances from the nominees for the vacant position then the outgoing committee member will remain in that position until the next General Meeting

10 Voting

10a

The right to vote at any Annual General Meeting AGM shall be to current financial members 18 years and over and any life members Playing or not.

10b

The office bearer and the Committee including the sub-committee shall hold office until the next AGM. Should any of the office bearers referred to in section 2 here of become vacant the Executive may fill the vacancy until the next AGM

10c

The office bearer and the Committee vacating their positions for the purpose of elections any unfinished General Business will need to be completed. The members may then elect a returning officer

10d

Two scrutineers to be elected from the floor to the election of officers, To work with the Returning Officer If a scrutineer is nominated for any position they must be replaced

10e

All votes are to held in sealed envelopes by the incoming Secretary for a period of 21 days after the elections

11 Duties of the Returning Officer

11a

The returning Officer will act as Chairperson for the duration of the elections of office bearers and committee

11b

The Returning Officer will ensure all members attending the meeting are currently financial prior to holding the elections

11c

Prior to the election of each position vacant the Returning Officer will call for nominations for the vacant position Once all nominations are indicated the Returning Officer will ask all nominated persons in order of nominations if they wish to stand or decline the position, They then shall ensure that all members present are fully aware of the names of the candidates seeking election to such positions

11d

At the end of the elections, The Retuning Officer shall vacate the chair and invite the incoming President to take over the meeting with the incoming Committee

12 Indemnity

12a

Every office bearer of the Dart Club will be indemnified against all costs, Loss of expenses which any other office bearer may incur or become liable for, by reason of any contract entered into or things done by the office bearer in good faith as such office bearer or in any way in discharge of their duties provided that such actions are done in pursuance of the objects of or the interest of the Dart Club and come within the express or implied authority of the Executive Committee

13 Dissolution of the Dart Club

13a

The Dart Club may dissolve in the event of membership being less than five (5). Upon dissolution assets and funds either on hand or in nominated bank accounts may, After payment of all expenses and liabilities, are distributed to the members of the Mt Druitt Dart Club Inc

14

That any current constitution of the Mt Druitt Dart Club Inc be clearly noted with the current year of implementation

15 MORTALITY FUND

Life members will be entitled to receive the Funds as per constitution

A full playing member for 5years shall be entitled to receive \$500 providing funds are available

Non playing life members will also be entitled to receive the \$500 providing they are still active within the club e.g. raffles fundraising etc.